

AMS/FAST CHANGE REQUEST (CR) COVERSHEET

Change Request Number: 22-75

Date Received: (5/5/2022)

Title: AMS Procurement Templates- QRO Letter of Assignment and QRO Letter of Designation

Initiator Name: Mark Barrett

Initiator Organization Name / Routing Code: En Route Quality Assurance Branch, AAP-710

Initiator Phone: (609) 335-7466

ASAG Member Name: Monica Rheinhardt

ASAG Member Phone: (202) 267-1441

Policy and Guidance: (Please check only one box)

- | | |
|---|--|
| <input type="checkbox"/> Policy | <input type="checkbox"/> Procurement Tools and Resources |
| <input type="checkbox"/> Guidance | <input type="checkbox"/> Real Property Templates and Samples |
| <input type="checkbox"/> Procurement Samples | <input type="checkbox"/> Procurement Clauses |
| <input checked="" type="checkbox"/> Procurement Templates | <input type="checkbox"/> Real Property Clauses |
| <input type="checkbox"/> Procurement Forms | <input type="checkbox"/> Other Tools and Resources |
| <input type="checkbox"/> Procurement Checklists | |

Summary of Change:

Delete QRO Delegation Letter and QRO Designation Letter in Procurement Templates and replace with QRO Letter of Assignment and QRO Letter of Designation.

Reason for Change:

FAA QRO, AAP-710 requested to use former templates (QRO Letter of Assignment and QRO Letter of Designation) rather than the newer QRO templates that was published in the 9/2021 AMS Update.

Development, Review, and Concurrence: AAP-110, AAQ, AGC

Target Audience: Contracting and acquisition workforce.

Briefing Planned: No.

ASAG Responsibilities: None.

Section / Text Location: AMS Procurement Policy & Guidance-Procurement Templates

The redline version must be a comparison with the current published FAST version.

☒ I confirm I used the latest published version to create this change / redline

or

☐ This is new content

Links: https://fast.faa.gov/PPG_Procurement_Templates.cfm

Attachments: Procurement Templates.

Other Files: N/A.

Redline(s): N/A